

### **Environment Legislation**

We strictly respect to all environment legislation in China.

China has promulgated a series of laws and regulations, many of which concern biodiversity conservation. The main laws are: Constitution, 1982; Marine Environment Protection Law, 1982; Forestry Law, 1984; Grassland Law, 1985; Fishery Law, 1986; Wild Animal Conservation Law, 1988; Environment Protection Law, 1989; and Criminal Law. Other laws and regulations include: Mineral Resources Law, 1986; Land Law, 1986; Law on Air Pollution Protection and Control, 1987; Water Law, 1988; and Water and Soil Conservation Law, 1991. The main regulations include: Regulations on Reproduction and Conservation of Aquatic Resources, 1979; Regulations on Salvage Management, 1981; Regulations on Environment Protection in Offshore Oil Exploration and Exploitation, 1983; Temporary Regulations on Scenic Resources, 1985; Regulations on Forest Fire Prevention and Control, 1988; Regulations on Seed Management, 1989; Regulations on Control of Pollution from Ships, 1989; Regulations on Prevention of Pollution Damages to Marine Environment by Coastal Construction Project, 1990; Regulations on Conservation of Terrestrial Wild Animals, 1992; Regulation on Afforestation of Urban Areas, 1992; Regulations on Administrative Penalties for Public Security; and Regulation on Forest and Wild Animal Nature Reserves Management. Our company is respect to allover environment legislation, which are supervised by China National Environmental Protection Bureau and the Local Environment Authorities.

We have adopted very meticulous steps to ensure that we comply with environment legislation, for example:

1. All new staff must read and understand the environment legislation;
2. We organize twice study group per year to learning the new environment legislation.
3. The National Environment Protection Bureau and the Local Environment Authorities check-up us per year.

### **ADDENDA 1 :**

#### **ENVIRONMENTAL POLICY OF WINRICH STATIONERY**

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### 1. Introduction

This Environment Policy is originally published May 2000 in WINRICH STATIONERY. It may be reviewed or altered when necessary. The review frequency of the Policy is once every 5 years.

We adopt the policy (e.g. to be agreed by Chief Officers) from the established day. Our opinion use the Policy meet the requirements of ISO14001 and explicit commitments to meeting all regulatory requirements and continual improvement.

We have developed a set of environmental standards that all our projects must meet, including sector-specific environmental performance standards, pest management, Indigenous Peoples, safeguarding cultural property, forestry, safety of dams.

We have an exclusion list of projects they will not participate in and a specific annex devoted to the application of environmental assessments to large dam and reservoir projects.

For the purposes of ISO14001 standard, we set up this environmental policy for the whole authority before any individual unit can be registered. The policy is the key tool to communicate the environmental priorities of our management and staff to the general public. While many useful documents have been produced in this way, there has sometimes been a confusing mix of policy, action, program and annual report. This Policy must be read and have clearly communicated the environmental aims of authorities to the public or our staff.

### 2.Principles of the Policy

In order to meet the main aims of the Environment Policy, the company adopt the following corporate principles:

- (a) Consider the environmental consequences of all its activities.
- (b) Work in partnership with other bodies in order to pool expertise and to maximise the attraction of financial resources.
- (c) Actively "network" with other local authorities and interested organizations in order to share examples of best environmental practice.
- (d) Promote access to environmental information to help raise public understanding of the environment.
- (e) Recognize that prevention is better than cure and seek to ensure that the company own actions and those of others reflect this principle.
- (f) Implement the precautionary principle of adopting methods which are known to be environmentally safe when the environmental consequences of an action have not been fully established.
- (g) Seek to prevent pollution wherever possible but, when it does occur, accept the polluter pays principle. This principle will also be taken into account in the company own provision of services.

This Policy aims to make the cleanest and greenest WINRICH STATIONERY in our company. We promise to do our best to pass on our environment to future generations in a better condition than it is today. We are concerned about the local environment, and about local activities which threaten the environment elsewhere in the world. We will always aim to meet and where possible exceed the environmental standards set down by law.

### **3. The purpose of a policy**

This environmental policy is the logical starting point for establishing an environmental management system (EMS). The Policy has to bring together the vision and mission of the company and chief officers, with the problems of everyday life for the organization, including all stakeholders.

The policy is a statement of a local authority's overall aims and principles of action with respect to the environment.

It provides a policy context and framework for developing more detailed environmental objectives and management systems; and inform all staff within the authority, and the general public, of the authority's environmental commitments.

Balancing the vision and requirements of the organization cannot be achieved easily or quickly; the process takes time and experience. It is perhaps better to think in terms of "policy development", as it is an iterative process requiring information and analysis, as well as appreciation of all of the advantages to be obtained from EMSs.

It has been the benefits of producing the policy: Clear corporate focus on environmental issues - including increased spending on them. Basis for annual environmental action plan with approximately 100 targets.

### **4. Aims of the Policy**

The Environmental Policy expresses the WINRICH STATIONERY's commitment to:

Promote - sustainable development through initiatives which reduce energy, materials, waste and pollution and to investigate alternative forms of energy in line with national guidance.

Conserve - currently identified environmental resources of company important; encourage improvements within residential and industrial areas and seek to conserve protected wildlife species and habitats.

Improve - the health and wellbeing of the public through changes in the physical environment brought about through the activities of the WINRICH Corporation.

Protect - the public from dangerous substances and unsafe products and set a good example by checking the environmental acceptability of products used by the Jingsu WINRICH Corporation.

Publicise - and implement good environmental practices; increase awareness of both environmental issues and the need to conserve Fife's environmental heritage, and through education, encourage a greater responsibility to the environment.

Undertake - procedures to review this Charter and to keep abreast of environmental policy both nationally and internationally in order to continuously improve the WINRICH STATIONERY's environmental performance.

### **5. Environment Policy Team**

This policy is owned by the authority at the highest corporate level. It must not therefore be written in isolation. It inputs from a wide range of members and officers of all disciplines and departments, thus ensuring it reflects all of the issues facing the authority and in doing so promoting corporate ownership.

To produce this policy of consistent style and quality, we create a team "Environment Policy Team" of officers and members who are responsible for identifying and analysing the various

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issues and writing a policy which reflects these. A newly designated corporate working group will take this on as a first task. The early achievement of demonstrable results, in this terms of the production of a policy, is important in sustaining the existence of such a group. The group would, in due course, take on responsibility for implementing the management system required to deliver the policy.

The Environment Policy Team is responsible for writing the original policy. The members of this team are Ms Qian Jingqi, Mr. Fang Wei & Ms.Jiang Qiong. The Team must solve the problems associated with producing an environmental policy: Consultation of the whole community; Ensuring clear understanding of intentions. Understanding of scope of council actions Limited potential to influence certain issues.

### **6. The customers of Policy**

This environmental policy is a communications tool. It will be used to communicate with a wide range of people including:

- i. all staff at all levels within the our company, the Policy is circulated to all staff;
- ii. elected members of ISO14001 standard;
- iii. the our suppliers (including funding agencies), contractors and customers;
- iv. the general public, often represented by three separate interests: local tax payers who will be influenced by the environmental effects of us (both direct and service); environmental pressure or lobby groups; commercial competitors (particularly important in the context of compulsory competitive tendering);
- v. the accredited environmental verifier who will be responsible for validating the scheme.

### **7. Main**

Protect and enhance the built environment by:

- (a) seeking to achieve high standards of design and materials for all new development and ensuring that it enhances or is in keeping with the character of the local area;
- (b) locating new development where it will be sympathetic to the environment;
- (c) encouraging people to be sensitive when they alter existing buildings to keep both their individual character and that of the local area;
- (d) promoting by example high standards of design and materials in streets and other public places;
- (e) providing a safer environment for people.
- (f) encouraging standards of layout and design for buildings which provide quality, energy efficiency and reflect the character of the local area.
- (g) ensuring that, as far as possible, all Jiangsu-WINRICH-owned properties are maintained using materials which cause least environmental damage and that these properties are energy efficient.
- (h) campaigning and acting against vandalism, graffiti and unauthorised posters.
- (i) improving facilities for groups such as disabled persons, pedestrians, cyclists and children.
- (j) producing a greener and more colourful urban landscape by encouraging horticulture and planting of native trees and shrubs.
- (k) increasing the amount of public open space in the urban areas of the local area.
- (l) encouraging efficient use of local space.

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Protect wildlife (plants and animals) by:

- (a) taking all practicable steps to protect the wildlife from direct persecution.
- (b) protecting against the loss of wildlife habitats and seeking to stop any activities which are damaging such habitats.
- (c) encouraging the positive management of wildlife habitats which are being impoverished because long established management practices have been abandoned.
- (d) managing all appropriate local open spaces so as to increase their capacity to support wildlife, and encouraging others to do the same.
- (e) discontinuing, and campaigning against, local activities which threaten wildlife elsewhere in the world.
- (f) do not manufacture any product which contain wildlife.

Discourage the wastage of finite resources by:

- (a) promoting the careful avoidance of waste.
- (b) encouraging the purchase of re-used or recycled materials wherever practicable.
- (c) increasing the range of materials and proportion of waste which the WINRICH STATIONERY's recycles.
- (e) promoting energy conservation.

Reduce pollution by:

- (a) acting and campaigning to reduce air pollution.
- (b) reducing anti-social levels of noise by education and enforcement.
- (c) acting and campaigning against the pollution of both ground and surface water (including coastal waters).
- (d) monitoring drinking water and taking action when it fails to meet approved standards.
- (e) acting against littering, fly-tipping and dog fouling in public places.
- (f) compiling a register of contaminated land within the local, taking appropriate action to control the future use of such land and minimizing any immediate hazards which are identified.

Make people more aware of environmental issues and encourage community participation in environmental initiatives by:

- (a) encouraging more environmental education.
- (b) publicising the corporation's environmental initiatives.
- (c) working with other organisations committed to environmental care.
- (d) reviewing the long term environmental action plan annually and producing a progress report.

Check regularly upon the state of the local environment by:

- (a) monitoring against standards for the environment adopted by the WINRICH STATIONERY .
- (b) monitoring all aspects of the corporation's activities which affect the environment.

Protect the WINRICH STATIONERY's staff's from potential injury from hazardous materials

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by:

- (a) discouraging the unnecessary use of hazardous materials and giving advice on their safe use and disposal.
- (b) checking for the presence of hazardous materials within corporation's property and, if necessary, arranging for their removal.

Make transportation more environmental acceptable by:

- (a) minimising dependence on private motor vehicles by encouraging the use of public transport, cycling and walking which have less environmental impact, and
- (b) making the case that transport policy should be based upon identifying, and following the best practicable environmental option.

### **8. Further Information:**

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### **9. Policy consultation**

As has been stated, the purpose of the policy is to set out publicly the authority's commitments to the environment. Therefore, to ensure that the proposed policy reflects all of the issues facing the authority it will need to go out for consultation prior to its adoption. The first groups that will need to see the draft will almost certainly be the Management Team and appropriate key members. It is important that the legal, resource and political implications of the policy are fully understood by the top tier of management.

Once the draft has been agreed by these groups, it should be circulated to all staff, members and the wider community for comment, after which the policy may need to be re-drafted and re-submitted to Chief Officers and members, before being recommended to the full corporation for adoption.

### **10. Approving the policy**

To establish it as a corporate document, and to comply with the requirements of ISO14001, this policy is approved by the full office, via the Policy and Resources and/or the environmental strategy team.

### **11. Policy dissemination**

Once adopted, this policy must be circulated widely amongst staff with appropriate information and training given so that it is fully understood and accepted. It is also circulated to environmental and other organisations in the wider community. Both of these forms of dissemination are requirements of ISO14001, and a verifier may want to know how they have been carried out.

### **12. Up-dating the policy**

It will be necessary for the policy to be periodically reviewed, particularly in the light of

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environmental audits, and revised as appropriate at the highest management level. This will allow the policy to keep abreast of current issues facing an authority.

### **Major Areas of Environment**

We have adopted following assured measures to improve environment performance in the areas: wise use of energy and water, air pollution (including vehicle), waste reduction, wise use of paper and protection of natural environment.

1. We make great efforts in production, products and services to: use renewable resource, utilize new and clean energy, implement power-saving technology and steps, save raw materials and energy with fewer materials which are expensive and rare, use secondary resource as raw materials, and recycle materials.

2. We adopted the technical method to realize Cleaner Production, it is as following: Source-cut is to reduce both the amount and toxicity of wastes in a maximum limit before they are created. It's the sustainable utilization of resource that establishes the basic premise of developing industry. In general production process, the cost of raw materials makes up of 70 percents of entire cost. Consequently, comprehensive utilization of raw materials can directly reduce the cost of products, and increase the economic benefit as well as reduce the generation and discharge of wastes.

3. Simplify the technologies and facilities in process. Change to use effective facilities and improve distribution of facilities and pipeline. Alter technological conditions appropriately in the basis of primary technologies, for example, to assemble different technologies together or to develop new process with up-to-date scientific and technological achievements and so on. Implement optimized control in process.

4. Recycle the materials, which are run off, as raw materials to the process; recycle the wastes, which are created in production process, as raw materials or substitute of raw materials to the primary process or other process after they are appropriately disposed. etc.

### **Paper product:**

We offer wholly manufactured paper or paper-based products from recycled paper. We have adopted the oxygen bleaching technology which substituted for chlorine bleaching.

### **Pesticides/Wood Preservatives:**

We never use any pesticides and wood preservatives, which are listed in UK Red List and EC Black List, for our products. Our wood preservatives and wood treated without those preservatives which containing pentachlorophenol (PCP), lindane and tributyltin oxide (TBTO).

### **Chemicals and Cleaning Materials:**

All products we offered do not contain phosphates, foaming agents (NTA and/or EDTA), optical brighteners, chlorine bleaches, enzymes and colourings. And we also use phosphate-free and biodegradable cleaning materials.

### **Timber product:**

We will not offer any tropical hardwood. All timber (softwood and hardwood), which we offered,

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has been independently certified as coming from responsibly managed forest.

### **Delivery vehicles:**

All delivery vehicles, which we proposed to use to deliver goods supplied under this contract, have engine management/exhaust treatment systems to control emissions (Euro III standards). Our diesel vehicles always run on low sulphur fuels. These vehicles are manufactured by Benz, who promised that those delivery vehicles are comply with Euro III standards.

### **Energy efficiency:**

We promise that all electrical and gas appliances offered in corporate the highest standards of energy efficiency, within the constraints of the product specifications against which we are tendering.

### **Water conservation:**

We promise that products offered incorporate water saving feature, where appropriate, to the highest standards within the constraints of the product specifications against which we are tendering.

### **Waste minimization:**

We confirm here that within the constraints of the product specifications against which we are tendering, the products we have offered: a) are made from recycled or remanufactured materials; b) are reusable or refillable; c) are designed for long life and easy repair or upgrading; and d) are easily recycled at the end of the product life.

### **Further Observations:**

We will devote ourselves to the development and application of green and clean production in the modern production process, and provide our customers with non-pollution products.

We will solve the future shortage of water by applying brackish water desalination technology; Application of technologies of filtration, enrichment and purification of fermentation liquid in our products; Application of membrane separation technology to production process, reduce waste emission and recover and purify the effective composition; Recovery of organic chemicals from emissions of petrochemical plant by using membrane technology and active carbon adsorption; To separate and recover industrial and domestic waste water by using membrane technology; To realize the modernization of the production process.

We believe that we will provide our customers the best non-pollution and green products in near future.